

REGENT, ROYAL, CARLTON TERRACES AND MEWS ASSOCIATION CONSTITUTION

1. **Name**

The name of the Association shall be Regent, Royal, Carlton Terraces and Mews Association (RRCTMA).

2. **Aims**

The aims of the Association shall be:

- The preservation and improvement of the general amenity of Regent, Royal, Carlton Terraces and Mews, and Calton Hill, Edinburgh, (hereinafter referred to as the Neighbourhood) with a view to preserving the architectural and residential character of the Neighbourhood and its surroundings
- To encourage a public awareness of, and a responsible attitude towards such amenity and attractions
- To cooperate with the local Community Council, relevant local authorities, the Regent Gardens Committee, and other bodies who may have an interest in the Neighbourhood
- Generally to act in all matters affecting the Neighbourhood in the interests of the residents

3. **Membership and Subscription**

Membership on payment of the relevant subscription shall be open to:

- All who are resident in said Neighbourhood
- Owners of property in said Neighbourhood not resident there
- Such other persons interested in the Aims of the Association who shall be approved by the Executive Committee

The subscription for an Annual Membership shall be determined by the Association for each calendar year.

Membership will be considered to have lapsed in the case of a member whose subscription is more than 18 months in arrears.

4. **Executive Committee**

The Executive Committee shall aim to have two elected members from each Terrace, one member from the Mews and one from Calton Hill. The Office Bearers of the Association shall be elected from these Committee members and consist of a Chair, Vice-Chair, Secretary and Treasurer.

In addition to the members elected at an Annual General Meeting, the Executive Committee may co-opt up to three further members. Co-opted members shall be entitled to vote at meetings of the Executive Committee.

All Committee Members and Office Bearers shall relinquish their positions every three years but shall be eligible for re-election subject to serving for a maximum of nine consecutive years. Members reaching this maximum period can be considered for re-election after a further two years have elapsed.

5. Financial Arrangements

A bank account will be maintained in the name of the Association. The Association financial year shall be the calendar year.

Any one of two signatories will be required to make withdrawals from the account. These shall be selected from the Office Bearers.

6. Meetings

An Annual General Meeting of the Association shall be held each year to:

- Receive the Committee's Report and Accounts
- Elect Committee Members and Office Bearers of the Committee, as necessary

At least three weeks' notice of the date of such meetings will be given to all members and posted locally. Any member of the Association may propose resolutions for consideration at the Annual General Meeting by giving notice to the Secretary or Chair at least two weeks' before the date of the meeting.

A list of candidates for election as members of the Executive Committee including as Office Bearers, plus any resolutions shall be distributed to members at least one week before the date of the meeting.

Each member shall be entitled to one vote. A simple majority of votes cast shall be sufficient for the motion to be carried. Voting shall normally be by show of hands and shall be minuted.

Other special meetings of the Association may be called by not less than 10 members. At least two weeks' notice shall be given of any such Special Meetings.

There shall be a quorum of three for meetings of the Executive Committee, of which one must be an Office Bearer.

The Secretary will keep a record of all committee and general meetings, which will be available to all members on request.

7. Data Protection

The Association will comply with the requirements of all relevant Data Protection legislation.

8. Amendments

This constitution may be amended by two-thirds majority of Members present and voting at an Annual General Meeting or Special Meeting provided that two weeks notice of the proposed Amendment has been given, and that not less than 25 members are present or have expressed their choice by letter or e-mail in advance of the meeting.

9. Winding Up

In the event of the Association being wound up, the available funds of the Association shall be transferred to one or more charitable bodies having aims similar to those of the Association as may be selected by the Executive Committee.